

How to Accept Your Admission Offer

A Step-by-Step Guide

[Video walkthrough](#) also available

Before you begin, please check your [browser compatibility](#) and disable any **pop-up blockers**.

Step 1: Log in to your Student Center

1. Log in to the [SF State Gateway](#) with your **SF State ID** and **password**
2. Select the **Student Center** button from the **LaunchPad**



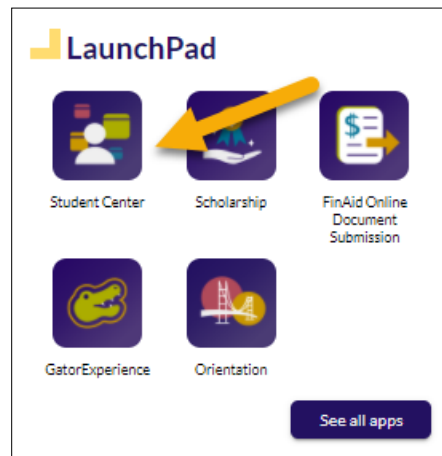
SAN FRANCISCO STATE UNIVERSITY

SF State Global Login

SF State ID or Email

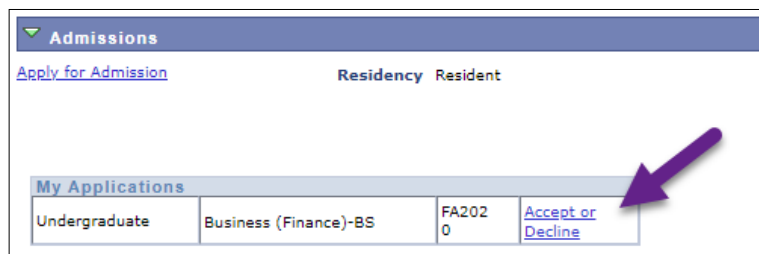
SF State Password

Login



Step 2: Accept or Decline Your Offer

1. Once in the Student Center, go to the **Admissions** section
2. Click the **Accept or Decline** link
3. Then select either **Accept Admission** or **Decline Admission**



Admissions

[Apply for Admission](#) Residency Resident

My Applications

Undergraduate	Business (Finance)-BS	FA2020	Accept or Decline
---------------	-----------------------	--------	-----------------------------------



DECLINE ADMISSION

ACCEPT ADMISSION

cancel

Step 3: Make the Enrollment Confirmation Deposit Payment*

1. Click **Make a Payment**
2. This will open a new window, so be sure to **allow pop-ups!**

*If you were granted an automatic [waiver](#) of the deposit, you don't need to pay and will be directed to **Step 4**.

By clicking on the "Make a Payment" button below, you agree to the terms and conditions of the Enrollment Confirmation Deposit. This includes acknowledgement that the deposit is non-refundable

Note: Once you have paid, return here to accept your admission offer

[Make a Payment](#)

3. Select the payment option and continue the checkout process



The screenshot shows the San Francisco State University website interface for the enrollment confirmation deposit. At the top left is the university's logo and name. The main heading is "Enrollment Confirmation Deposit for Spr Semester". Below this is a section titled "Select Method of Payment" which contains a light blue box with two radio button options: "Credit Card" and "Electronic Check". A purple arrow points to the "New Payment Methods" text above the options. Another purple arrow points to the "Continue Checkout" button at the bottom right of the payment selection box.

4. Complete the payment process

Enter credit card information Total Amount: \$100.00

Credit Card Number **

Expiration Month **

Expiration Year **

Cardholder Name **

Address ** Enter the address where you receive the bill for this card.

City **

State/Province/Region **

Zip/Postal Code **

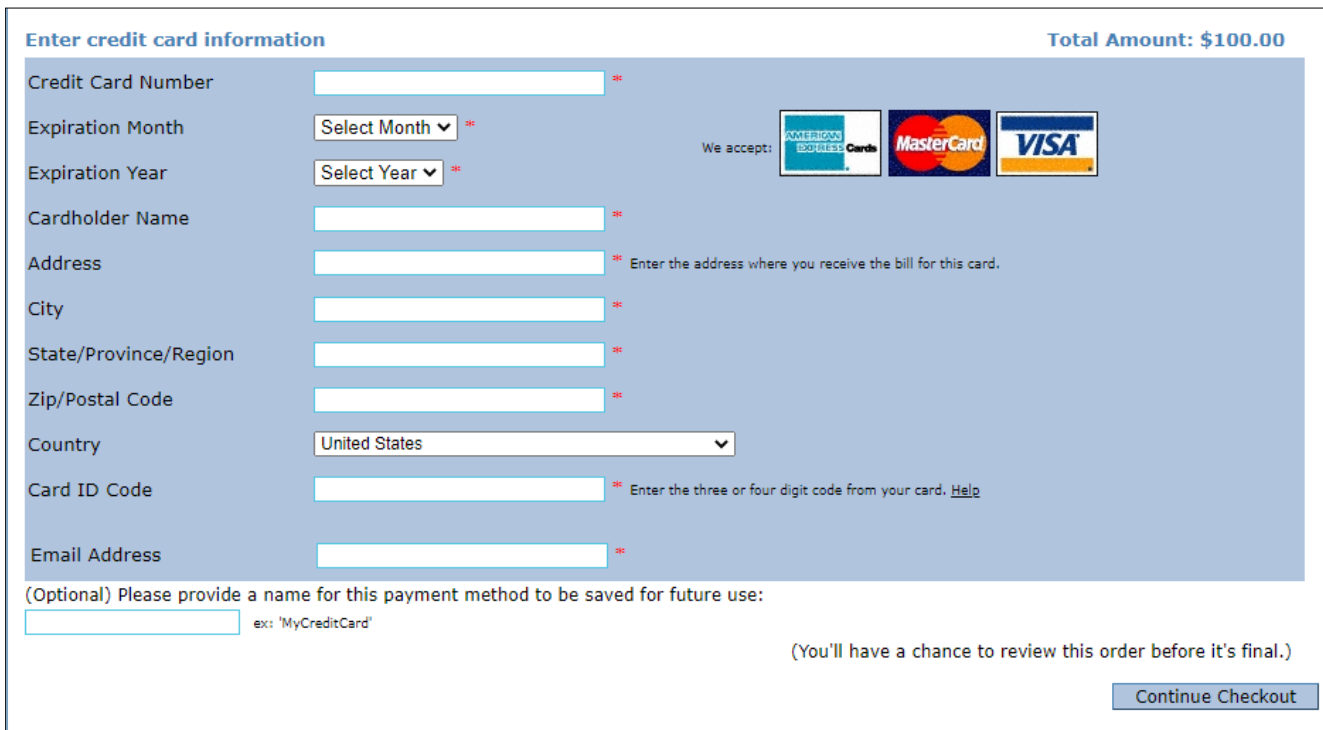
Country ▼

Card ID Code ** Enter the three or four digit code from your card. [Help](#)

Email Address **

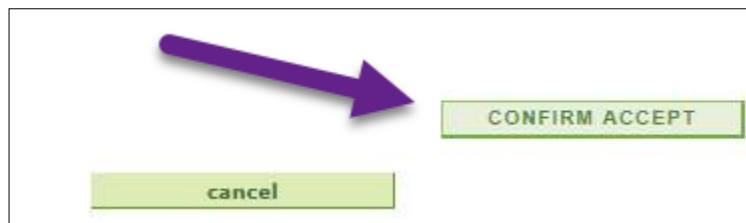
(Optional) Please provide a name for this payment method to be saved for future use:
 ex: 'MyCreditCard'

(You'll have a chance to review this order before it's final.)



Step 4: Confirm Acceptance

1. Return to/Continue in the Student Center after making a payment or receiving an automatic waiver
2. Click **Confirm Accept**



Congratulations! You successfully completed the process to accept your admission offer!