(Bank Stationery/Letterhead – Required)

(Current Date)

To Whom It May Concern,
This letter is to confirm that (<u>Student or Sponsor's Name</u>) has financial holdings in a (<u>Specify Type of Account</u> : Savings/Checking/Fixed/Term/Time/Certificate of Deposit) account, in the amount of \$ (country currency or U.S. dollars).
These funds are available for withdrawal at any time, not frozen at any time and without penalty, to be used for tuition, fees and study expenses at San Francisco State University.
Sincerely,
Handwritten Signature of Bank Official
Printed Name of Bank Official
Title of Bank Official