How to Accept Your Admission Offer

A Step-by-Step Guide

Before you begin, please check your browser compatibility and disable any pop-up blockers.

Step 1: Log in to your Student Center
   1. Log in to the SF State Gateway with your SF State ID and password
   2. Select the Student Center button from the LaunchPad

   ![SF State Gateway Login](image)

Step 2: Accept or Decline Your Offer
   1. Once in the Student Center, go to the Admissions section
   2. Click the Accept or Decline link
   3. Then select either Accept Admission or Decline Admission

   ![Admissions Section](image)
Step 3: Make the Enrollment Confirmation Deposit Payment*

1. Click Make a Payment
2. This will open a new window, so be sure to allow pop-ups!

*If you were granted an automatic waiver of the deposit, you don’t need to pay and will be directed to Step 4.

By clicking on the “Make a Payment” button below, you agree to the terms and conditions of the Enrollment Confirmation Deposit. This includes acknowledgement that the deposit is non-refundable.

Note: Once you have paid, return here to accept your admission offer

3. Select the payment option and continue the checkout process
4. Complete the payment process

Step 4: Confirm Acceptance
1. Return to/Continue in the Student Center after making a payment or receiving an automatic waiver
2. Click Confirm Accept

Congratulations! You successfully completed the process to accept your admission offer!