



# Accepting your Admission Offer (AAO) Enrollment Confirmation Deposit

## FAQ

### What is the enrollment confirmation deposit?

New freshman and transfer students are required to pay a non-refundable enrollment confirmation deposit of \$100 at the time you accept your admission offer in order to reserve your space in our enrolled class.

### What are the conditions for receiving a waiver for the enrollment confirmation deposit?

The enrollment confirmation deposit will be waived for students receiving state or federal need-base grants or full financial assistance. If you qualify for the waiver, you must still accept your admission offer by the deadline. You know if you qualify for the waiver if:

- You have received a Federal Student Aid Report with an Expected Family Contribution of \$5,846.00 or less.
- You are a veteran
- You are an F-1 Visa Holder
- You are a participant in the Project Rebound Program
- You have been approved for the AB540 Non-Resident Tuition Exemption

### How do I accept admission and pay the enrollment confirmation deposit?

#### Online:

1. Go to your Student Center on the SF State Gateway at: <http://gateway.sfsu.edu/applicants> and log in.
2. Scroll down to the bottom with the section header 'Admissions' and select Accept/Decline.
3. To complete the acceptance of your admission offer process online, you must either qualify for the waiver or pay the enrollment confirmation deposit via credit card or e-check. If you qualify for the deposit waiver, the online process will automatically notify you.
4. For timely processing, we strongly suggest you submit your acceptance of your admission offer and enrollment confirmation deposit online via your Student Center.

#### In Person:

1. You may pay the \$100 enrollment confirmation deposit with cash, money order or check at the University Bursar on the 1st floor of the Administration Building or at the One Stop Center in the Student Services Building on the 1st floor.

### When do I pay the enrollment confirmation deposit?

You must pay the enrollment confirmation deposit at the time you accept admission to our campus.

- New students for a **spring** application term must complete this process by December 1<sup>st</sup>. For a **fall** term: May 1<sup>st</sup>.
- New students admitted late and after the above deadlines have passed will have two weeks from the date of their admission to accept their offer of admission and pay the enrollment confirmation deposit.

### If I do not attend SF State, is my \$100 enrollment confirmation deposit refundable?

- Your \$100 enrollment confirmation is non-refundable.